

## Document & Workflow Automation for SAP

# Accelerate accounts payable efficiencies with invoice process automation into SAP

FileBound delivers document and workflow automation applications that improve the productivity of any organisation by connecting users with the information they need to work more efficiently and effectively.

SAP customers can use FileBound solutions to automatically extract invoice data (significantly reducing data entry), route invoices through via dynamic approval processes ready to upload invoice data once approved to SAP via a powerful desktop integration utility.

## Benefits

Whether part of a broad ranging information management initiative or a localised project-based implementation, FileBound helps AP departments of all shapes and sizes redefine their new AP process efficiency potentials:

- **Invoice Approvals** to ensure that invoices are paid on time with less effort. No more time spent passing paper around, matching invoices to POs or other documentation.
- **Mobile – Secure Access** enables flexibility for any Manager or selected business reviewer / approver to access Invoices that are routed to them via their mobile device. FileBound delivers this user experience efficiently via dedicated iOS and Android Apps.
- **Increased visibility** to make the right decisions to achieve project deadlines. Advanced analytics expose data about transaction volumes, financial liabilities and supplier interactions to identify areas for improvement.
- **Eliminate missing and duplicate invoices** that lead to missed, late or duplicate payments. The result: happier suppliers, happier team members and fewer service calls.
- **Cut costs and delays** associated with managing paper and electronic invoices. Invoices enter the FileBound solution quickly, are routed automatically, are accessible from anywhere, thus reducing the amount of labour needed to complete AP processing. Costs for moving, filing, securing and storing paper documents are also eliminated.
- **Free up valuable physical space** by storing documents electronically.

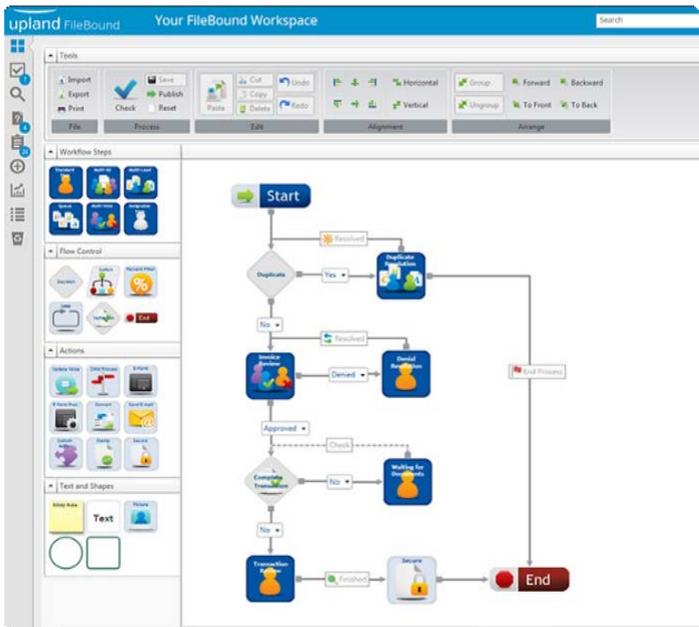


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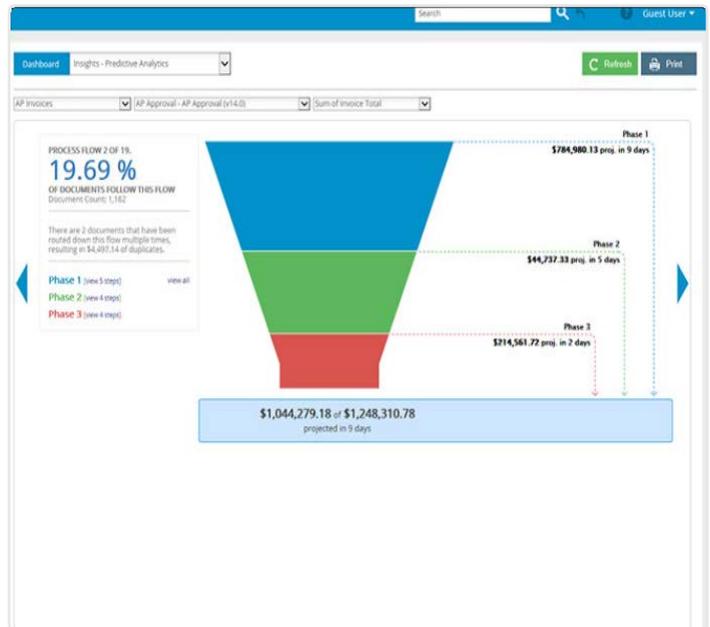
## AP Workflow Customisation

Drag and Drop configurable workflow functionality allows your company to engineer the AP process it desires.



## Decision-Making Intelligence

Turn AP workflow data into decision-making intelligence with analytics that deliver meaningful, timely, actionable insights into AP work.



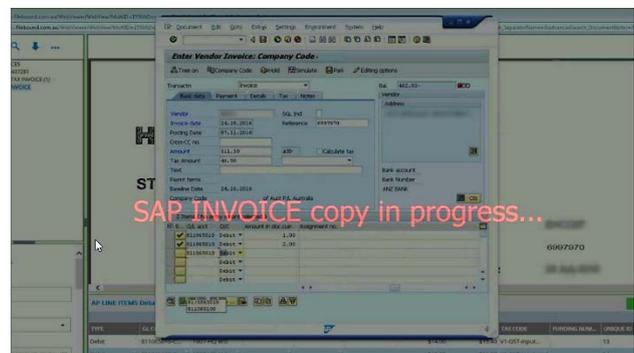
## Access Invoices Remotely via Laptop or Tablet

Just select the invoice you want to view in the list and complete the workflow assignment for the invoice in a browser or in the mobile app.



## Upload Invoices to SAP

AP users simply click the mouse to instantly trigger the SAP data transfer onscreen. Approved invoice data is uploaded quickly and efficiently without user effort. The solution then stores the SAP Doc ID for auditing / future reference.



## Mobile Support with FileBound Touch

Support BYOD with a superior user experience, however and wherever you want to access FileBound, including apps for Android and iOS.



App Store



Google play

## About FileBound Software

FileBound is developed in the USA by Upland Software [a leading provider of cloud-based enterprise work management software]. FileBound is distributed in the Asia Pacific region by FileBound Australia through a network of premium solutions partners. Contact us at 1300 375 565 or sales@filebound.com.au.